

**TOWN OF WINDSOR
SPECIAL MEETING
POCD ADVISORY COMMITTEE
March 13, 2025
LUDLOW ROOM – TOWN HALL**

MINUTES

CALL TO ORDER

The meeting was called to order at approximately 6:30 p.m.

Present: Brad Stearns, Jill Levine, Donald Jepsen, Bradford Robinson, Marlene Towers, Kathy Roby, and Rory Jacobson of FHI Studio/IMEG

Staff Present: Town Planner Todd Sealy

MEETING SUMMARY

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
 - a) DECEMBER 4, 2024**
 - b) JANUARY 9, 2025**
 - c) FEBRUARY 13, 2025**

Motion: Committee Member Robinson moved to approve the minutes from December 4, 2024, January 9, 2025, and February 13, 2025.

Committee Member Towers seconded the motion and it passed 6-0-0.

3. PUBLIC WORKSHOP SUMMARY AND ENGAGEMENT UPDATE

Ms. Jacobson stated that responses to the survey have been increasing and they will continue to promote it. The Committee reviewed the results of the recent public workshop, which had approximately 60 attendees discussing issues such as housing concerns, transportation and infrastructure needs, homelessness, downtown parking, and environmental sustainability. Ideas from the public included lowering energy costs to improve affordability, allowing flexible zoning and smaller lot sizes, and providing AirBnB guidance. People stated that there is a need for improved connectivity between open spaces and better sustainability efforts. A lights-out initiative and more community gardens were also discussed.

Ms. Jacobson stated that it was noted at the workshop that it didn't seem there were enough organized preservation efforts and that there was a need for better promotion of Windsor's history. Ideas were suggested, such as more events, better advertising of historic sites, and educational programs about Windsor's heritage. Windsor's tobacco farming history could be used as an area to highlight in preservation efforts.

4. REVIEW AND DISCUSSION OF OPEN SPACE AND NATURAL RESOURCES

Ms. Jacobson presented information on Windsor's open space and natural resources. Windsor has two major rivers and six watersheds, so protecting water resources are a major priority. There are numerous parks and open space properties, both publicly and privately owned. The community's feedback had a focus on preserving wildlife corridors, expanding solar energy, increasing environmental education, etc. A goal was drafted, which is to "protect and enhance Windsor's open spaces and natural resources to support a healthy environment and promote sustainability. Expand greenways, conserve farmland, and encourage environmental stewardship."

5. REVIEW AND DISCUSSION OF CULTURAL AND HISTORIC RESOURCES

Windsor has numerous cultural and historic resources, including the Oliver Ellsworth Homestead and the Historic District. The draft goal is to "safeguard, promote, and celebrate Windsor's cultural and historic resources for future generations by encouraging the preservation of historic landmarks and properties and supporting the growth of cultural assets within the community."

6. NEXT STEPS

The next steps are to continue promoting public engagement, schedule and conduct stakeholder interviews with Town Department Heads, and continue existing conditions review.

7. ADJOURNMENT

The meeting adjourned unanimously at approximately 7:24 p.m

Respectfully submitted,

Mitch Vye
Assistant Town Planner