

**TOWN OF WINDSOR, CONNECTICUT
Special Meeting Notice**



Zoom instructions

Dialing in by Phone Only:

Please call: **309 205 3325 or 312 626 6799**

When prompted for participant or meeting ID enter: **840 1175 2509** then press #

Joining in by Computer:

Please go to the following link: <https://us02web.zoom.us/j/84011752509>

When prompted for participant or meeting ID enter: **840 1175 2509**

AGENCY: Arts Commission

DATE: April 17, 2025

TIME: 7:00 PM

**PLACE: Hybrid meeting - via Zoom or In-person at Town Hall in the
Ludlow Room (1st floor of town hall)**

AGENDA

- 1) Call to Order
- 2) Public Comment
- 3) Discussion on Poet Laureate Workplan
- 4) Communications from Committee Members
- 5) Minutes of Preceding Meeting
 - a) *December 3, 2024
- 6) Staff Comments
- 7) Adjournment

*Backup materials

Public Act 75-312 requires notice of Special Meetings to be posted in the Town Clerk's Office not less than 48 hours prior to the time of such meeting. No other business shall be considered at this meeting than that listed on this Agenda.



**TOWN OF WINDSOR
ARTS COMMISSION
SPECIAL HYBRID Meeting
Ludlow Room
December 3, 2024
UNAPPROVED MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:04 p.m.

Present: Kathryn Grimshaw-Parker, Sarah Laiuppa, Spencer Moore, Christian Ryan, Neill Sachdev.

Absent: Christina Swaidan and Michael Daly

Staff: Scott W. Colby, Jr., Assistant Town Manager

2. PUBLIC COMMENT- NONE

3. INTERVIEW OF POET LAUREATE CANDIDATES

The Commission interviewed candidates for the position of Poet Laureate.

Move to recess the meeting at 7:02 p.m. until 7:15 p.m.

Motion Passed 5-0-0

MOVED by Commissioner Grimshaw-Parker, seconded by Commissioner Laiuppa to enter Executive Session at 7:49 p.m. for the purpose of:

- a) Discussion concerning the appointment of a public officer (Poet Laureate)

Motion Passed 5-0-0

4. EXECUTIVE SESSION

Present: Commissioner Grimshaw-Parker, Commissioner Laiuppa, Commissioner Moore, Commissioner Ryan, Commissioner Sachdev, and Assistant Town Manager Colby.

MOVED by Commissioner Moore, seconded by Commissioner Ryan to exit Executive Session and return to the Special meeting.

Motion Passed 5-0-0



Arts Commission Meeting Minutes
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5. RECOMMEND CANDIDATE FOR POET LAUREATE

MOVED by Commissioner Ryan, seconded by Commissioner Moore to recommend that the Town Council appoint Brittana Versatile to the position of Poet Laureate for a three year term.

Motion Passed 5-0-0

6. COMMUNICATIONS FROM COMMITTEE MEMBERS- None

7. MINUTES OF PRECEDING MEETING

b) October 29, 2024

MOVED by Commissioner Moore, seconded by Commissioner Laiuppa to approve the meeting minutes of the October 29, 2024 meeting as presented.

Motion Passed 5-0-0

8. STAFF COMMENTS- - None

9. ADJOURNMENT

MOVED by Commissioner Laiuppa, seconded by Commissioner Moore, to adjourn the meeting at 8:15 p.m.

Motion Passed 5-0-0

Respectfully Submitted,

Scott W. Colby, Jr.
Assistant Town Manager