



**TOWN OF WINDSOR
HYBRID MEETING
PERSONNEL COMMITTEE
May 14, 2025
LUDLOW ROOM
UNAPPROVED MINUTES**

1. CALL TO ORDER

Present: Councilor Anthony King, Councilor Kristin Gluck Hoffman, and Councilor Ojala Naeem

The meeting was called to order at 6:02 p.m.

2. PUBLIC COMMENT - NONE

3. RESCIND APPOINTMENT OF MARY WHITE ROATH FROM COMMISSION ON AGING & PERSONS WITH DISABILITIES

MOVED by Councilor Naeem, seconded by Councilor King to rescind the appointment of Mary White Roath from the Commission on Aging & Persons with Disabilities as an Unaffiliated Alternate member for a two year term to expire November 30, 2026 or until a successor is appointed.

Motion Passed 2-0-0 (Councilor Gluck-Hoffman absent)

4. CANDIDATE INTERVIEWS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS

a) Mike Douville – Unaffiliated– interested in Conservation Commission and Housing Code Board of Appeals – APPOINTMENT

The committee met with Mr. Douville in regards to his interest in serving on the Conservation Commission and/or the Housing Code Board of Appeals.

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to appoint Mike Douville as an Unaffiliated member to the Conservation Commission for a five year unexpired term to expire November 30, 2026 or until a successor is appointed *(to replace Pepin)*.

Motion Passed 3-0-0

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to appoint Mike Douville as an Unaffiliated member to the Housing Code Board of Appeals for a five year term to expire October 31, 2028 or until a successor is appointed *(to replace Orme)*.

Motion Passed 3-0-0

b) Milo Peck – Democratic Member – Public Building Commission – REAPPOINTMENT

The committee met with Mr. Peck in regards to his interest in continuing to serve on the Public Building Commission.

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to reappoint Milo Peck as a Democratic member to the Public Building Commission for a three year term to expire November 30, 2027 or until a successor is appointed.

Motion Passed 3-0-0

c) Stephen Fraysier – Republican Member – Inland Wetlands and Watercourses Commission – REAPPOINTMENT

The committee met with Mr. Fraysier regarding his interest in continuing to serve on the Inland Wetlands and Watercourses Commission.

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to reappoint Stephen Fraysier as a Republican member to the Inland Wetlands and Watercourses Commission for a four year term to expire March 31, 2029 or until a successor is appointed.

Motion Passed 3-0-0

d) Alfred Tanguay – Unaffiliated – interested in Greater Hartford Transit District - APPOINTMENT

The committee met with Mr. Tanguay in regards to his interest in volunteering on the Greater Hartford Transit District.

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to appoint Alfred Tanguay as an Unaffiliated member to the Greater Hartford Transit District for a four year term to expire February 28, 2028 or until a successor is appointed (*to replace Raney*).

Motion Passed 3-0-0

e) Donald Trinks – Democrat – interested in Windsor Housing Authority – APPOINTMENT

The committee met with Mr. Trinks regarding his interest in serving on the Windsor Housing Authority.

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to appoint Donald Trinks as a Democratic member to the Windsor Housing Authority for a five year unexpired term to expire July 31, 2026 or until a successor is appointed (*to replace Freeman*).

Motion Passed 3-0-0

f) Christina Crosset – Democrat – interested in Arts Commission and Conservation Commission – APPOINTMENT

The committee met with Ms. Crosset in regards to her interest in serving on the Arts Commission and/or the Conservation Commission. She was told that there are currently no Democratic vacancies on the Conservation Commission.

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to appoint Christina Crosset as a Democratic member to the Arts Commission for a three year unexpired term to expire August 29, 2026 or until a successor is appointed *(to replace Richters)*.

Motion Passed 3-0-0

g) Kaitlin Walsh – Democratic Member – Library Advisory Board – REAPPOINTMENT

The committee met with Ms. Walsh regarding her interest in continuing to serve on the Library Advisory Board.

MOVED by Councilor Gluck-Hoffman, seconded by Councilor Naeem to reappoint Kaitlin Walsh as a Democratic member to the Library Advisory Board for a three year term to expire April 30, 2028 or until a successor is appointed.

Motion Passed 3-0-0

h) Matthew Hellman – Democrat – interested in Library Advisory Board and Youth Commission

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to appoint Matthew Hellman as a Democratic member to the Youth Commission for a three year unexpired term to expire September 30, 2027 or until a successor is appointed *(to replace McCormick)*

Motion Passed 3-0-0

i) Andrea Olson – Democrat – interested in Zoning Board of Appeals and Historic District Commission – APPOINTMENT *(No interview needed. Just need to make appointment during this meeting.)*

The committee had met and interviewed Ms. Olson during their January 8, 2025 meeting. No action was taken during that meeting.

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to appoint Andrea Olson as a Democratic member to the Zoning Board of Appeals for a four year term to expire November 10, 2027 or until a successor is appointed *(to replace Kuziak)*.

Motion Passed 3-0-0

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to appoint Andrea Olson as a Democratic Alternate (Resident) member to the Historic District Commission for a two year term to expire October 14, 2027 or until a successor is appointed (*to replace Hinckley*).

Motion Passed 3-0-0

j) Marva Douglas-Wilks – Republican Member – Commission on Aging & Persons with Disabilities - REAPPOINTMENT

Republican Member

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to reappoint Marva Douglas-Wilks as a Republican member to the Commission on Aging & Persons with Disabilities for a three year term to expire January 31, 2028 or until a successor is appointed.

Motion Passed 3-0-0

k) Marco Romero – Unaffiliated Member – Youth Commission – REAPPOINTMENT

Unaffiliated Member

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to reappoint Marco Romero as an Unaffiliated member to the Youth Commission for a three year term to expire January 30, 2028 or until a successor is appointed.

Motion Passed 3--0-0

5. STAFF REPORTS - NONE

6. APPROVAL OF MINUTES

a) January 7, 2025

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman to approve the unapproved Personnel Committee minutes of January 7, 2025 as presented.

Motion Passed 2-0-0 (Councilor Gluck-Hoffman absent)

b) January 8, 2025

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman to approve the unapproved Personnel Committee minutes of January 8, 2025 as presented.

Motion Passed 2-0-0 (Councilor Gluck-Hoffman absent)

7. COMMUNICATIONS FROM COMMITTEE MEMBERS - NONE

8. ADJOURNMENT



Personnel Committee Meeting Minutes
May 14, 2025

5

MOVED by Councilor Naeem, seconded by Councilor Gluck-Hoffman, to adjourn the meeting at 7:42 p.m.

Motion Passed 3-0-0

Respectfully Submitted,

Scott W. Colby, Jr.