



TOWN OF WINDSOR, CONNECTICUT
PUBLIC BUILDING COMMISSION
June 24, 2025 at 6:30PM
Hybrid Meeting – Via Zoom and In-person
Town Hall – Ludlow Room

MEETING MINUTES

Public Building Commission Members Present: Deputy Chair Gary Johnson (Zoom), Commissioner Rusty Peck, Commissioner Jim Bennett, Commissioner Lee Alford, Commissioner Mark Purdue, Alternate George Bolduc

Public Building Commission Member(s) Absent: Chair Rick Hazelton

Also Present: Marco Aglieco – Building and Facilities Manager, Carlos Rosario- WPS Physical Plant Manager, Julie Wilson – Recording Secretary, Brittany Clark—Clerk of the Works with 7 Summits Construction (Zoom)

Call to Order

Acting Chair Rusty Peck called the meeting to order at 6:31 pm.

Remarks of the Chair

Next meeting will be Rick Hazelton's last meeting. Rick Hazelton was absent and Gary Johnson attended via Zoom, so Rusty Peck chaired the meeting. Mark Purdue was recognized as a voting member.

Public Communications

None.

Item #4– Clover Street School Restrooms ADA Improvements Phase 2– 9552 CIP FY2024

According to Brittany Clark, the project is progressing nicely and things are ahead of schedule. Abatement is complete. The work on cold framing and plumbing is in progress.

Motion: Commissioner Jim Bennett moved to accept application #3 from Scope Construction, dated 6/20/25 for Clover Street School Restrooms ADA Improvements Phase 2 in the amount of \$385,089.00. Seconded by Commissioner Mark Purdue.

Passed: 5-0-0

Motion: Commissioner Mark Purdue moved to accept revision #1 of change order #2 from Scope Construction, dated 6/18/25 for Clover Street School Restrooms ADA Improvements Phase 2 in the amount of \$6,054.00. Seconded by Commissioner Lee Alford.

Passed: 5-0-0

Motion: Commissioner Lee Alford moved to accept the proposal from Enviromed, dated 6/10/25 for Clover Street School Restrooms ADA Improvements Phase 2 in the amount of \$13,472.00. Seconded by Commissioner Mark Purdue

Passed: 5-0-0

Item #5 -- LP Wilson HVAC Improvements Phase 1 – 9551 CIP FY2023

Per Marco Aglieco, Automated Logic and Action Air are scheduled to be out together on to work on the DOAS unit, hopefully resolving the current issues.

Item #6 -- LP Wilson HVAC Improvements Phase 2 – 9551 CIP FY2023

Nothing new to report.

Item #7 -- LP Wilson HVAC Improvements Phase 2B – 9551 CIP FY2025

According to Brittany Clark, McKinney Construction has removed all the furniture, so abatement can begin. State approval was received to start the abatement process. Haz-Pros put up the poly, in preparation for the abatement. Hard barriers are going up on the BOE side of the building. The schedule is on track, despite the delay on abatement. On the gym side, some issues have been worked through with the fire marshal and architect concerning some sprinkler heads that needed relocating. Work is scheduled to start on August 17th, after the summer camps are over. The project is currently on schedule.

Item #8 - Wilson Fire Station Interior -- 9585 CIP FY2025

Nothing new to report.

Item #9 – Poguonock Elementary School Roof Design – 9558 CIP FY2024

Nothing new to report.

Item #10 – Clover Street School Roof Design -- 9549 CIP FY2022

Nothing new to report.

Item #11 -- Sage Park School Roof Design Replacement Phase 2 -- 9541 CIP FY2024

Marco Aglieco stated the first contractor said they couldn't provide a better price on the wind load weight; therefore, another vendor has been contacted and we are awaiting a quote.

Item #12 -- Oliver Ellsworth Humidity Mitigation – 9574 CIP FY2024

Nothing new to report.

Item #13 – Sage Park MS HVAC Replacement Phase 2 & 3 – 9542 CIP FY2023

Per Marco Aglieco, we are still waiting on the contractor to get us the final pricing for the auditorium and the music rooms.

Item #14 -- Aquatic Facilities Improvements Goslee & Welch Design– 9536 CIP FY2022

Marco Aglieco reported that negotiations are ongoing with Weston & Sampson pertaining to their final invoice.

Item #15 -- Welch Pool Renovations Construction-- 1938 CIP FY 2024

Marco Aglieco stated that there are some final items that need to be addressed, in particular some warranty items that have surfaced.

Item #16 -- LP Wilson BOE Restroom Improvements Design -- 9553 CIP FY2025

Nothing new to report.

Item #17 -- 330 Windsor Ave Gym HVAC Design -- 9550 CIP FY2022

Marco Aglieco reported that Automate Logic and Carrier are coming out on July 1st to complete the work. They have already done their analysis, and they have all the parts for the work.

Item #18 -- Milo Peck School HVAC Replacement Design -- 9538 CIP FY2024

Nothing new to report.

Item #19 -- Minutes of Preceding Meeting

Motion: Commissioner Lee Alford moved to accept draft minutes of preceding meeting on 6/10/25 with amendments. Seconded by Commissioner Jim Bennett.

Passed: 4-0-1 (Johnson)

Item #20 -- Staff Reports: None

Item #21 -- Adjournment:

Motion: Commissioner Lee Alford moved to adjourn the meeting at 6:55 PM. Seconded by Commissioner Jim Bennett.

Passed: 5-0-0

Respectfully submitted,
Julie Wilson
Public Building Commission Recording Secretary