

**Windsor Human Relations Commission
Meeting Minutes
January 8, 2025**

1. **Opening Remarks** – Meeting began at 6:30 pm
2. **Attendance** – Commissioners LaTorre-Muszynski, Nugent, Cooke, Tyson, Copeland, Gould, Bendzans, Reault, Fitzpatrick were present. Green and Myers were absent.
3. **Public Communication** – No public communication
4. **Approval of December 11, 2024 minutes** – L. Tyson moved to accept; M. Bendzans second. Minutes were approved with 2 abstentions, due to not being present at prior meeting.
5. **Executive Report** – No exec report
6. **Budget Report** – Nothing going on with budget this month
7. **One Book One Windsor** – To be held in Meeting Rm 1 at the Windsor Public Library Main Branch, on Sunday, January 12th, at 2:30pm.
 1. Finalize event plans – Reference Librarian, Danielle Tapper, will lead discussion.
 2. Library will provide water and tea. J. Cooke will get baked goods from local vendors.
8. **Phenomenal Women** – Event will be held on March 8th, International Women's Day in Matthies Hall at the Oliver Ellsworth Homestead, from 2:00 to 4:00pm
 1. Nomination form is a Google form and available on the Town website, as well as shared on social media. Nominations close on February 22nd.
 2. Individuals should be nominated, but if not enough individuals, an organization can be. As a rule, people should not be nominated for doing their job.
 3. Nominations will be reviewed by February 25th. L. LaTorre-Muszynski, S. Reault. L. Tyson will review.
9. **Scholarship review**
 1. Finalize rubric - L. Tyson presented a rubric, which the commission discussed. There will be a 500 word maximum.
 2. L. Tyson will update based on discussion.
10. **Juneteenth** – Event to be held on the Town Green, on Thursday, June 19th, from 4:00pm to 7:00pm
 1. Commissioner Updates – L. Tyson presented a list of vendors. B. Fitzpatrick found someone to provide Inflatable(s), at a cost of approximately \$600, with same-day pickup, as well as provide a generator. Fitzpatrick also invited a Jamaican food truck vendor. J. Cooke has an interested singer; S. Reault has a jazz instrumentalist.
L. LaTorre-Muszynski spoke of the need for a theme for this year. M. Nugent offered "Honoring the Past. Celebrating the Future."

2. Windsor High School has a Juneteenth-themed student art competition for a for a design for the event
 3. We may give out Forget-Me-Not seeds or seedlings
 4. We may give out books as last year
 5. Review vendor agreement – L. Tyson provided an updated vendor agreement
 6. Vendor layout - TBD
11. **Black History Month** – Movie. Agreed on “Summer of Soul” to be shown at the Senior Center on February 9th, in the afternoon.
12. **Time for other items commissioners would like to discuss** – P. McMahon noted the POCD Survey available on the town website. S. Reault suggested we think about what we, as a group, want to promote.
13. **Adjourn** – Meeting was adjourned at 8:27pm

Next meeting will be held February 12, 2025 at 6:30 pm
Minutes submitted by Secretary Judy Cooke